



State of Louisiana

EXECUTIVE DEPARTMENT

EXECUTIVE ORDER NO. KBB 2004 - 20

LOUISIANA EMERGENCY OPERATIONS PLAN

- WHEREAS,** the state of Louisiana must be prepared to respond in a coordinated, effective, and efficient manner to all emergencies and disasters to which it is subjected;
- WHEREAS,** effective preparation, including the development of an emergency operations plan which is coordinated between all the departments and agencies of the state of Louisiana, increases the ability of the state to mitigate the adverse effects of emergencies and/or disasters; and
- WHEREAS,** the state of Louisiana will best achieve effective coordinated emergency planning by updating the state's current emergency operations order and by the Military Department, Office of Homeland Security and Emergency Preparedness, updating its emergency operations plan;

NOW THEREFORE I, KATHLEEN BABINEAUX BLANCO, Governor of the state of Louisiana, by virtue of the authority vested by the Constitution and laws of the state of Louisiana, do hereby order and direct as follows:

- SECTION 1:**
- A. The director of the Office of Homeland Security and Emergency Preparedness, Military Department, state of Louisiana, (hereafter "director") shall direct the state of Louisiana's emergency and/or disaster operations.
 - B. The director, or the director's designee, shall also coordinate the activities of all non-state agencies, departments, and/or organizations involved in emergency management within the state of Louisiana.
- SECTION 2:**
- A. The director shall supplement the provisions of this Order by prescribing rules, regulations, and procedures, which combined with the provisions of this Order, shall constitute the Louisiana emergency operations plan (hereafter "Plan").
 - B. The Plan shall provide for the emergency operations that may be implemented should an emergency and/or disaster strike the state of Louisiana or an area within the state of Louisiana.
 - C. The Plan shall be binding on all departments, commissions, boards, agencies, and officers of the state of Louisiana, and on all local governments and/or political subdivisions of the state authorized and/or directed to conduct emergency management operations.
- SECTION 3:**
- A. The director shall control the activation and/or implementation of the Plan and the conclusion and/or deactivation of the Plan.
 - B. The director shall also control the activation and deactivation of the State Emergency Operations Center (hereafter "Center").
 - C. The activation of the Center shall constitute the implementation of the Plan.
- SECTION 4:**
- The primary and support responsibilities for the emergency services within the state of Louisiana shall be as follows:

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
A	Communication & Warning	Louisiana Office of Homeland Security and Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Corrections	S
		Department of Culture, Recreation, and Tourism	S
		Office of the Governor - Division of Administration	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		Department of Social Services	S
		Private Industry	S
		Volunteer Organizations	S
		U.S. Coast Guard	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
B	Damage Assessment	Louisiana Office of Homeland Security and Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Culture, Recreation, and Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality	S
		Office of the Governor - Office of Elderly Affairs	S
		Office of the Governor - Oil Spill Coordinator	S
		Department of Health and Hospitals	S
		Department of Labor	S
		Department of Natural Resources	S
		Department of Social Services	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		Private Industry	S
		Volunteer Organizations	S
		U.S. Army Corps of Engineers	S
		U.S. Department of Agriculture - NRCS	S
		U.S. Coast Guard	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
C	Donated Goods	Volunteer Organizations	P
		Louisiana Office of Homeland Security and Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Economic Development	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Social Services	S
		Department of Transportation and Development	S
		Private Industry	S

PRIMARY/

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>SUPPORT</u>
H	HAZMAT	Louisiana State Police	P
		Louisiana Office of Homeland Security and Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Environmental Quality	S
		Louisiana State University Health Science Center	S
		Department of Health and Hospitals	S
		Department of Natural Resources	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		Private Industry	S
		U.S. Coast Guard	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
I	Information Management	Louisiana Office of Homeland Security and Emergency Preparedness	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation, and Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Department of Environmental Quality/LRPD	S
		Office of the Governor - Division of Administration	S
		Office of the Governor - Office of Elderly Affairs	S
		Office of the Governor - Oil Spill Coordinator	S
		Louisiana State University Health Science Center	S
		Department of Health and Hospitals	S
		Department of Justice	S
		Department of Labor	S
		Department of Natural Resources	S
		Department of Social Services	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		Louisiana Public Service Commission	S
		Private Industry	S
		Volunteer Organizations	S
		U.S. Army Corps of Engineers	S
		U.S. Coast Guard	S
		U.S. Department of Agriculture - NRCS	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
J	Law Enforcement and Security	Louisiana State Police	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation, and Tourism	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		U.S. Coast Guard	S

PRIMARY/

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>SUPPORT</u>
K	Legal Issues	Department of Justice Louisiana National Guard Office of the Governor - Division of Administration	P S S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
L	Mass Feeding	Department of Corrections Louisiana National Guard Department of Agriculture and Forestry Department of Economic Development Department of Environmental Quality Department of Health and Hospitals Department of Social Services Department of Wildlife and Fisheries Volunteer Organizations	P S S S S S S S S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
M	Medical & Sanitation	Department of Health and Hospitals Louisiana State University Health Science Center Louisiana National Guard Department of Agriculture and Forestry Department of Environmental Quality Department of Transportation and Development Private Industry Volunteer Organizations	P P S S S S S S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
N	Oil Spill	Office of the Governor-Oil Spill Coordinator Louisiana Office of Homeland Security and Emergency Preparedness Louisiana National Guard Department of Agriculture and Forestry Department of Environmental Quality Department of Natural Resources Louisiana State Police Department of Wildlife and Fisheries Private Industry Volunteer Organizations U.S. Coast Guard	P S S S S S S S S S S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
O	Public Information	Louisiana Office of Homeland Security and Emergency Preparedness Louisiana National Guard Department of Agriculture and Forestry Department of Corrections Department of Culture, Recreation, and Tourism Department of Economic Development Department of Education Department of Environmental Quality/LRPD Office of the Governor - Division of Administration Office of the Governor - Office of Elderly Affairs	P S S S S S S S S S

Office of the Governor - Oil Spill Coordinator	S
Louisiana State University Health Sciences Center	S
Department of Health and Hospitals	S
Department of Justice	S
Department of Labor	S
Department Natural Resources	S
Department of Social Services	S
Louisiana State Police	S
Department of Transportation and Development	S
Department of Wildlife and Fisheries	S
Louisiana Public Service Commission	S
Private Industry	S
Volunteer Organizations	S
U.S. Army Corps of Engineers	S
U.S. Coast Guard	S
U.S. Department of Agriculture - NRCS	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
P	Radiological	Department of Environmental Quality/LRPD	P
		Louisiana Office of Homeland Security and Emergency Preparedness	S
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Department of Natural Resources	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Department of Wildlife and Fisheries	S
		Louisiana Public Service Commission	S
		U.S. Coast Guard	

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
Q	Search and Rescue	Department of Wildlife and Fisheries	P
		Louisiana National Guard	S
		Department of Agriculture and Forestry	S
		Department of Corrections	S
		Department of Culture, Recreation, and Tourism	S
		Louisiana State Police	S
		Department of Transportation and Development	S
		Private Industry	S
		Volunteer Organizations	S
		U.S. Coast Guard	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
R	Shelter Operations Control	Department of Social Services	P
		Department of Corrections	S
		Department of Culture, Recreation, and Tourism	S
		Department of Economic Development	S
		Department of Education	S
		Office of the Governor - Office of Elderly Affairs	S
		Louisiana State University Health Sciences Center	S
		Department of Health and Hospitals	S
		Private Industry	S
		Volunteer Organizations	S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
S	Traffic Control/ Evacuation	Louisiana State Police Louisiana National Guard Department of Agriculture and Forestry Department of Corrections Department of Culture, Recreation, and Tourism Department of Transportation and Development Department of Wildlife and Fisheries Volunteer Organizations	P S S S S S S S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
T	Transportation	Louisiana National Guard Department of Corrections Department of Economic Development Department of Education Office of the Governor - Office of Elderly Affairs Louisiana State Police Department of Transportation and Development Department of Wildlife and Fisheries U.S. Coast Guard Volunteer Organizations	P S S S S S S S S S

<u>ANNEX</u>	<u>ASSIGNMENT</u>	<u>DEPARTMENT/AGENCY</u>	<u>PRIMARY/ SUPPORT</u>
U	Watershed Protection	Louisiana Office of Homeland Security and Emergency Preparedness Department of Natural Resources Department of Transportation and Development Private Industry U.S. Army Corps of Engineers U.S. Coast Guard U.S. Department of Agriculture - SCS	 P S S S S S S S

SECTION 5: The head of each department, agency, office, entity, and/or organization (hereafter "department") identified in Section 4 of this Order shall designate both an emergency coordinator and an alternate coordinator to act on the department's behalf during an emergency situation, and furnish the director with their names and all phone numbers.

SECTION 6: The head of each department assigned a primary responsibility in Section 4 of this Order shall submit implementing procedures to the director that set forth the department's procedures for carrying out its assigned emergency functions. The head of each department shall submit annual updates of their implementing procedures to the director.

SECTION 7: The head of each department assigned emergency support responsibilities in Section 4 of this Order shall assist its primary department in the preparation of their department's implementing procedures and/or any other documents necessary to support the Plan.

SECTION 8: The head of each department assigned a primary and/or a support responsibility in Section 4 of this Order for an emergency function shall:

A. Staff the Center with personnel during training exercises and emergencies as requested by the director;

B. Maintain and operate a 24-hour response capability in the department headquarters when the Plan is implemented;

- C. Participate in exercises of the Plan when scheduled by the director;
- D. Participate in, and conduct, training essential to implementation of the department's assigned emergency service;
- E. Conduct an annual internal review to update the details of their department's implementing procedures and advise the director of any needed modifications of their department's implementing procedures; and
- F. Maintain logs, records, and reporting system required by all state and federal laws, rules, and regulations.

SECTION 9: All departments, commissions, boards, agencies, and officers of the state, or any political subdivision thereof, are authorized and directed to cooperate in the implementation of the provisions of this Order.

SECTION 10: This Order is effective upon signature and shall continue in effect until amended, modified, terminated or rescinded by the governor, or terminated by operation of law.

IN WITNESS WHEREOF, I have set my hand officially and caused to be affixed the Great Seal of Louisiana, at the Capitol, in the city of Baton Rouge, on this 12th day of August, 2004.

Kathleen Babineaux Blanco
GOVERNOR OF LOUISIANA

**ATTEST BY
THE GOVERNOR**

SECRETARY OF STATE